



State of Connecticut JOB POSTING

Posted: December 18, 2014

- POSITION:** **INSTRUCTOR OF BUSINESS ADMINISTRATION**
Full-time, 10-Month, Tenure-Track Position
- ANTICIPATED START DATE:** Fall 2015 Semester
- MINIMUM QUALIFICATIONS:** MBA or Master's Degree in a business discipline such as marketing, management/organizational behavior, etc. Experience in the field and excellent teaching, communication, and interpersonal skills as well as computer literacy. Evidence of strong skills and abilities in the following areas: course and program development, classroom strategies, assessment techniques, technological innovation in teaching and learning; and academic advising. Must demonstrate ability to utilize reflective, interactive pedagogical teaching techniques and expertise in one or more of the following subject areas: human resources, business ethics, negotiation, banking, global business, social media, sports management/marketing, and business communications. Should also have an understanding of the needs of the community college student and have track record of effectiveness and capability in working with a diverse population. Must be able to teach introductory through advanced courses in general business, marketing, business communications, and organizational behavior.
- Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.
- PREFERRED QUALIFICATIONS:** Two years (full-time equivalent) of prior college-level teaching experience and at least five years employment in general business, marketing and management.
- RESPONSIBILITIES:** This instructor is expected to teach twenty-four credit hours per academic year in the areas of college-level Business Administration and related courses. Additional responsibilities include course, program, and curriculum development; development of new instructional techniques; student advising; development of and participation in special college projects; and participation in departmental, college, and community service activities consistent with the mission of the College. This instructor is also required to participate in commencement and convocation activities as well as special college meetings. Teaching schedule may include evenings and/or weekends.
- STARTING SALARY:** \$52,128.00 approximate annual salary, with full benefits package.
- TO APPLY:** Submit a **letter of interest**, **current resume** and **completed (typed) ConnSCU Board of Regents Employment Application*** to:
- INCOMPLETE APPLICATION MATERIALS WILL NOT BE ACCEPTED.**
- Human Resources Department
Instructor of Business Administration Search **NO FAXES PLEASE**
Housatonic Community College
900 Lafayette Boulevard
Bridgeport, CT 06604, or
E-mail: ho-humanresources@hcc.commnet.edu **(8 PAGES OR LESS)**
- APPLICATION DEADLINE:** Application materials must be **RECEIVED** on or before **January 31, 2015**.

*Available online at http://www.hcc.commnet.edu/HR/apps/State_App_UnclassEEO-2012.docx.

(Employment application must be completed in its entirety; references to resume or CV are not acceptable. Application materials with the incorrect application will not be accepted.)

Housatonic Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Theresa Eisenbach, Equal Employment Opportunity Officer
900 Lafayette Boulevard
Bridgeport, CT 06604
(203) 332-5013

900 LAFAYETTE BOULEVARD, BRIDGEPORT, CT 06604-4704 203/332-5000 FAX: 203/332-5247

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An Affirmative Action/Equal Opportunity Employer, M/F. Protected group members are encouraged to apply